

# The Cooperative Purchasing Network (TCPN)

## Cooperative Administrator

TCPN  
ESC Region 4  
7145 West Tidwell  
Houston, Texas 77092

URL: [www.tcpn.org](http://www.tcpn.org)

Phones: 713.744.6356  
888.884.7695 (toll free)  
972.348.1350

Fax: 800.458.0099 (order processing center)

### Ordering Instructions

Use your Internet browser to access the URL above. Follow the links to the appropriate topic or manufacturer. You may choose to print the page(s) to attach to your purchase order. The list of products on the web site is not exhaustive. For additional pricing information and for locating the service vendor nearest you, please call one of the above phone numbers.

All purchase orders will be made out to the vendor, and sent through Region 4 to the vendor. It is preferred that you make the purchase order "in care of TCPN", and be sure the P.O. is sent to TCPN Region 4 either by Fax or by mail. All purchase orders will be checked for accuracy and forwarded to the appropriate vendor the same day if received before 3:00 p.m. Payments will be made directly to the vendor upon receipt of an invoice.

Some vendors offer direct-to-vendor purchases, or automated contracts to help streamline the purchase process. Contact TCPN for information on which vendors offer this and how to set up an account.



The Cooperative Purchasing Network

# The Buyboard

## Cooperative Administrator

Texas Association of School Boards  
P.O. Box 2947  
Austin, Texas 78768-2947  
Office phone 800.580.8272

URL: [www.buyboard.com](http://www.buyboard.com)

Phone: 800.695.2919 (buyboard hotline)

Fax: 800.211.5454 (order processing center)

### Ordering Instructions

To access products and services through the "buyboard", a user ID and password is required. These can be obtained by contacting the buyboard hotline.

Use your Internet browser to access the URL above. On the "buyboard" home page you will see a box with three lines for information input:

- In the top line input "txcoop"
- In the second line input user ID
- In the third line input password

From there, choose a catalog of products to view and begin shopping. All orders will be made out to the vendor and Faxed to the order-processing center at the number above. Orders will then be electronically forwarded to the vendor. Payments will be made directly to the vendor upon receipt of an invoice.

Some vendors offer direct-to-vendor purchases, or automated contracts to help streamline the purchase process. Contact the Buyboard hotline for information on which vendors offer this and how to set up an account.



# Texas Interlocal Purchasing System (TIPS)

## Cooperative Administrator

ESC Region 8  
2230 North Edwards  
Mount Pleasant, Texas 75456-1894

URL: [www.tips-texas.com](http://www.tips-texas.com)

Phone: 866.839.8477 (Toll free)

Fax: 866.839.8472

### Ordering Instructions

Use your internet browser to access the URL above. Follow the links to the appropriate topic or manufacturer. Make purchase orders out to the vendor. Send the P.O. directly to the vendor. Also, in order to be in compliance, you will Fax a copy of the P.O. to TIPS using the above toll free Fax number. Payments will be made directly to the vendor upon receipt of an invoice.



The Region 10 Purchasing Consortium consists of three independent purchasing cooperatives. Your membership in the Region 10 Purchasing Consortium gives your school district access to products and services from all cooperatives. The three cooperatives making up the Purchasing Consortium are as follows:

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### **The Cooperative Purchasing Network (TCPN)**

Administered by ESC Region 4 (Houston)

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### **The Buyboard**

Administered by the Texas Association of School Boards

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### **Texas Interlocal Purchasing System (TIPS)**

Administered by ESC Region 8 (Mt. Pleasant)

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The purpose of the Purchasing Consortium is to provide opportunities for greater efficiency and economy in acquiring goods and services. Purchase of products and services through the Consortium will be in compliance with the bid laws of the State of Texas. The one-time Interlocal Agreement executed between your school district and ESC Region 10 initiated your membership in the Consortium.

Your Region 10 Purchasing Consortium contact:

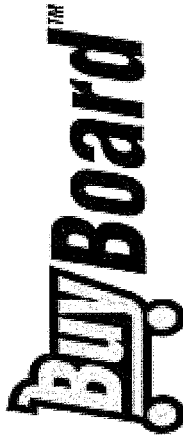
Joe Arnold, Division of  
Administration  
Phone: 972.348.1098  
Fax: 972.348.1099  
[joe.arnold@region10.org](mailto:joe.arnold@region10.org)



One stop access to these major purchasing cooperatives produce efficiencies and economies in the purchase of products and services and in the use of limited time.



**and**



**and**

