

Double click to add the Activity/Unit Title

<b>Texas ACE Activity/Unit Planning Worksheet</b> <b>Activity/Unit Title</b>	
<b>Activity Description:</b> Describe what the activity is about. What is the big picture and purpose of the activity/unit? What are the goals and outcomes for students and parents/family? What products will students, parents, and/or families create?	
<b>Texas 21<sup>st</sup> Century Learning Center Objectives:</b> How does this activity/unit connect to the Texas 21 <sup>st</sup> CCLC Goals & Objectives? Check most relevant: <input type="checkbox"/> Improve Academics <input type="checkbox"/> Improve Attendance <input type="checkbox"/> Improve Behavior <input type="checkbox"/> Increase Promotion Rates <input type="checkbox"/> Increase Graduation Rates	<b>Needs Assessment Activity Statement:</b> What need(s) are being addressed through this activity/unit as informed by your campus needs assessment?
<b>Term:</b> _____ <b>Duration (days/hours/sessions):</b> _____ <b>Grade Level(s):</b> <i>if applicable</i> _____	
<b>Frequency:</b> (Select One) <input type="checkbox"/> Every week <input type="checkbox"/> 1 to 3 times per month <input type="checkbox"/> Less than 1 time per month <input type="checkbox"/> One-time event	<b>Target Audience:</b> (Select One) <input type="checkbox"/> Students <input type="checkbox"/> Adult Family
<b>Target Area(s) Addressed:</b> Check those that are most relevant	
<b>Core Content Areas:</b> <input type="checkbox"/> Reading/ELA <input type="checkbox"/> Math <input type="checkbox"/> Science <input type="checkbox"/> Social Studies	<b>Other Areas:</b> <input type="checkbox"/> Fine Arts <input type="checkbox"/> Economic Literacy <input type="checkbox"/> Technology <input type="checkbox"/> Global Learning <input type="checkbox"/> Health Literacy <input type="checkbox"/> Cultural Activities <input type="checkbox"/> Service Learning <input type="checkbox"/> English Language Proficiency Standards <input type="checkbox"/> Other:
<b>TEKS:</b> What are the state standards that this activity addresses?	
<b>Lessons at a Glance:</b> Give a brief statement for each Lesson's Objective. Adjust the number of lessons as needed below.	
Lesson 1:	Lesson 7:
Lesson 2:	Lesson 8:
Lesson 3:	Lesson 9:
Lesson 4:	Lesson 10:
Lesson 5:	Lesson 11:
Lesson 6:	Lesson 12:
<b>Culminating Activity:</b> What is the final closing event or lesson that connects the lessons of this activity/unit together and brings closure?	

Activity Description

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<b>Materials &amp; Resources</b>	<p><b>Materials:</b> <i>This is a complete list for all the lessons in this activity/unit including Technology Tools (computers, internet, gaming systems, etc)</i></p>		<p><b>Resources:</b> <i>These can include web sites, people, books, etc.</i></p>			
	<p><b>Activity Preparation Information:</b>  <i>What information is important in preparing for this activity/unit? Is there any scheduling or things that require you to plan with others? Will other adults need to be notified about certain events (e.g., Campus/District Parent Liaison might need to know about the Family Connections).</i></p>					
<b>Support</b>	<p><b>Providers/Partnerships:</b> <i>Who will you partner with to support activity/unit goals and objectives?</i></p>		<p><b>Educational Field Trips:</b> (If applicable)  <i>What are some real and/or virtual field trips that provide participants with learning experiences that are difficult to duplicate in the classroom?</i></p>			
	<p><b>College Readiness Cross-Disciplinary Standards:</b> Check those that apply</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> <p><b>Key Cognitive Skills</b></p> <input type="checkbox"/> Intellectual Curiosity  <input type="checkbox"/> Reasoning  <input type="checkbox"/> Problem Solving  <input type="checkbox"/> Academic Behaviors  <input type="checkbox"/> Work Habits  <input type="checkbox"/> Academic Integrity</td> <td style="width: 50%; padding: 5px;"> <p><b>Foundational Skills</b></p> <input type="checkbox"/> Reading across curriculum  <input type="checkbox"/> Writing across curriculum  <input type="checkbox"/> Research across curriculum  <input type="checkbox"/> Use of data  <input type="checkbox"/> Technology</td> </tr> </table>					<p><b>Key Cognitive Skills</b></p> <input type="checkbox"/> Intellectual Curiosity <input type="checkbox"/> Reasoning <input type="checkbox"/> Problem Solving <input type="checkbox"/> Academic Behaviors <input type="checkbox"/> Work Habits <input type="checkbox"/> Academic Integrity
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<b>Outcomes &amp; Best Practices</b>	<p><b>Partnership for 21<sup>st</sup> Century Skills</b> (for Student Activities only): Check those that are most relevant</p>					
	<p><i>Learning &amp; Innovation Skills</i></p> <input type="checkbox"/> Creativity & Innovation <input type="checkbox"/> Communication & Collaboration <input type="checkbox"/> Critical Thinking & Problem Solving	<p><i>Information, Media, &amp; Tech. Skills</i></p> <input type="checkbox"/> Information Literacy <input type="checkbox"/> Media Literacy <input type="checkbox"/> Information, Communication, & Technology Literacy	<p><i>Life &amp; Career Skills</i></p> <input type="checkbox"/> Flexibility & Adaptability <input type="checkbox"/> Initiative & Self-Direction <input type="checkbox"/> Social & Cross-Cultural Skills <input type="checkbox"/> Productivity & Accountability <input type="checkbox"/> Leadership & Responsibility			
<b>Texas 21st CCLC Components</b>	<p><b>Texas 21<sup>st</sup> CCLC Component:</b> Check only one component</p> <input type="checkbox"/> Academic Assistance <input type="checkbox"/> Enrichment <input type="checkbox"/> Family/Parental Support Services <input type="checkbox"/> College & Workforce Readiness		<p><b>Principles of Effectiveness:</b> Select those you applied</p> <input type="checkbox"/> Assessed data of before- and after-school programs and activities in the school and community. <input type="checkbox"/> Established set of measurable goals and objectives and designed activity to meet them. <input type="checkbox"/> Integrated scientifically based research that provides evidence that activity/program will help meet student achievement standards.			
	<p><b>Academic Assistance Tutoring Activities</b>                  Pre-test(s):                  Post-test(s):</p>					

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<b>School Day &amp; Family Connection</b>	<p><b>School Day Connection:</b>  <i>What did you do to connect to the school day?</i>                  Check those that apply</p> <p><input type="checkbox"/> Attended Team Meeting with Teachers  <input type="checkbox"/> Referenced School TAKS Schedule  <input type="checkbox"/> Referenced School/District School Curriculum  <input type="checkbox"/> Developed with School/District Teachers  <input type="checkbox"/> Consulted with District/School Content Area Specialist(s)  <input type="checkbox"/> Other: _____</p>	<p><b>Family Connections:</b> If applicable  <i>How does this activity include family and address family involvement? What parent/family lessons do you have planned and where would they occur throughout this activity?</i></p>
<b>Reflections</b>	<p><b>Activity Reflections:</b> Please fill out after the last lesson of this activity/unit.</p> <p><i>What are some modifications you made along the way? How did you know participants learned? How did you know parents/families learned or were engaged? How would you assess student/parent/family impact on the community or results of this (service-learning) activity? What are some things you would do differently?</i></p> <p><i>Participant Voice: It is important to get participant (student, family, community, etc.) reflections and ask them about their thoughts. Ask participants: What things did they like/dislike? How would they change this activity (to make it better)? What are possibilities for this activity to extend it? How can parents/families be brought into it more?</i></p>	